



Bluewater District School Board

351 1st Ave. N., Box 190, Chesley, Ontario N0G 1L0 (519) 363-2014 or 1-800-661-7509 Fax (519) 370-2909

OFFENCE DECLARATION FORM

(This form is to be completed by September 1 of each year by all Bluewater District School Board employees and volunteers, who have previously completed a criminal background check for Bluewater District School Board, including service providers who come into direct contact with pupils on a regular basis at a school site.)

Legal Surname:		Legal First Name:	
Known As First Name:		Birth Name or Other Names Used:	
School Location:		Position with Board:	
		<input type="checkbox"/> Permanent _____ (group) <input type="checkbox"/> Supply _____ (group) <input type="checkbox"/> Volunteer _____	
Date of Birth (yyymmdd):		<input type="checkbox"/> Male <input type="checkbox"/> Female	Bluewater District School Board Employee Identification Number: _____

I DECLARE, since the last Criminal Background Check collected by Bluewater District School Board, or since the last Offence Declaration given by me to Bluewater District School Board, that:

I have **no** convictions under the *Criminal Code of Canada* up to and including the date of this declaration for which a pardon has not been issued or granted under the *Criminal Records Act (Canada)*.

OR

I have the following convictions for offences under the *Criminal Code of Canada* for which a pardon under the *Criminal Records Act (Canada)* has **not** been issued or granted.

LIST OF OFFENCES:

1. a) Date: _____
 b) Court Location: _____
 c) Conviction: _____
2. a) Date: _____
 b) Court Location: _____
 c) Conviction: _____
3. a) Date: _____
 b) Court Location: _____
 c) Conviction: _____

Dated at _____ Date: _____
(town or municipality)

Signature: _____

Note: Original form must be forwarded to the Human Resources Department and will be kept on file in a locked secure file cabinet for a one-year period.

Personal information on this form is collected under the authority of the Education Act, R.S.O. 1990, c.E.2, and will be used for employment purposes. Questions about this collection should be directed to the Human Resources Department, Bluewater District School Board, Box 190, 351 1st Avenue Chesley, Ontario N0G 1L0 (519) 363-2014 or 1-800-661-7509.